



SECTION 1:

General Welfare Requirement: Safeguarding and Promoting Children's Welfare.

The provider must take necessary steps to safeguard and promote the welfare of children.

Mobile Phone Policy

Policy statement

Padbury Pre-school views the safety of the children in our care as paramount. The pre-school does not allow the use of: mobile phones, cameras any image recording device, or personal technical equipment such as lap tops, I pads etc to be used in pre-school without prior permission of the pre-school committee and pre-school leader.

EYFS key themes and commitments

1.3 Keeping safe

2.2 Parents as partners

Procedures

- We do not allow the use of mobile phones during pre-school hours, on the premises either indoors or in the outdoor play area.
- All employees will need to ensure they have given the pre-school number as an emergency contact for anyone who needs to contact them during working hours e.g.: child's school.
- If a member of staff needs to make an emergency phone call during a session at pre-school, they must firstly get permission from the pre-school leader or deputy. Before allowing a member of staff to use their mobile phone it must be checked that ratios are still being met.

Where fun becomes learning!

- The use of their mobile should only happen outside the pre-school setting and outdoor area.
- This ban excludes the use of a mobile phone during an emergency on a pre-school off site outing when a parent needs to be contacted. If a mobile phone is used to contact a parent during an off-site outing, the person who has used their mobile will be asked to record on return to pre-school – their mobile number, the number they called, the reason for calling, the date, who they spoke to, length of call, outcome if any of call.
- All parents and visitors will be advised of this policy as they enter pre-school.
- Parents and visitors will be asked to ensure their phones and cameras are kept in their bag for the duration of their visit.
- If parents or visitors need to use their mobile phone they will be asked to leave the premises in order to do so.

This policy was updated following discussion at a meeting of	Padbury Pre-school	name of setting
Held on	<u>26th November 2019</u>	(date)
Date to be reviewed	<u>26th November 2022</u>	(date)
Signed on behalf of the committee	<u>C.A.McHenry</u>	
Name of signatory	<u>MRS CLAIRE MCHENRY</u>	
Role of signatory (e.g. chair/owner)	<u>REGISTRATION SECRETARY</u>	