



SECTION 1:

General Welfare Requirement: Safeguarding and Promoting Children's Welfare.

The provider must take necessary steps to safeguard and promote the welfare of children.

Mobile Phone and Smart Device Policy

Policy statement

Padbury Pre-school views the safety of the children in our care as paramount. The preschool does not allow the use of: mobile phones, cameras any image recording device, or personal technical equipment such as lap tops, I pads etc to be used in pre-school without prior permission of the pre-school committee and pre-school leader.

EYFS key themes and commitments

1.3 Keeping safe

2.2 Parents as partners

Procedures

- We do not allow the use of mobile phones during pre-school hours, on the premises either indoors or in the outdoor play area.
- All employees will need to ensure they have given the pre-school number as an emergency contact for anyone who needs to contact them during working hours e.g.: child's school.

Where fun becomes learning!

- If a member of staff needs to make an emergency phone call during a session at preschool, they must firstly get permission from the pre-school leader or deputy. Before allowing a member of staff to use their mobile phone it must be checked that ratios are still being met.
- The use of their mobile should only happen outside the pre-school setting and outdoor area.
- This ban excludes the use of a mobile phone during an emergency on a pre-school off site outing when a parent needs to be contacted. If a mobile phone is used to contact a parent during an off-site outing, the person who has used their mobile will be asked to record on return to pre-school – their mobile number, the number they called, the reason for calling, the date, who they spoke to, length of call, outcome if any of call.
- All parents and visitors will be advised of this policy as they enter pre-school.
- Parents and visitors will be asked to ensure their phones and cameras are kept in their bag for the duration of their visit.
- If parents or visitors need to use their mobile phone they will be asked to leave the premises in order to do so.

This policy was updated following Padbury Pre-school name of setting discussion at a meeting of

Held on 18th September 2023 (date)

Date to be reviewed 18th September 2025 (date)

Signed on behalf of the committee C.A. McHenry

Name of signatory MRS CLAIRE MCHENRY

Role of signatory (e.g. chair/owner) REGISTRATION SECRETARY

